

STATE OF CONNECTICUT
DEPARTMENT OF INFORMATION TECHNOLOGY
CONTRACT & PURCHASING DIVISION
101 East River Drive, 4th Floor
EAST HARTFORD, CT 06108

Purchasing Service Officer
Kris H. Wohlgenuth
Telephone Number
(860) 622-2542

CONTRACT AWARD NO.: 001-A-27-7030
Contract Award Date: April 12, 2001
Bid Opening Date: February 1, 2001

CONTRACT AWARD

IMPORTANT: THIS IS NOT A PURCHASE ORDER. DO NOT PRODUCE OR SHIP WITHOUT AN AGENCY PURCHASE ORDER.

COMMODITY CLASS/SUBCLASS AND DESCRIPTION - 5018 Purchase/lease of Xerox 4635 MX Laser Printer w/Micr. capability (or Equivalent to) with Maintenance contract for 36 months.
Sale of one existing Xerox 9790 MICR printer

FOR: Department of Information Technology Attn: Kirby Lewis
101 East River Drive,
East Hartford, CT 06108-3274m &
Department of Social Service
25 Sigourney Street, Hartford, CT 06106

TERM OF CONTRACT / DELIVERY DATE REQUIRED:
36 Months for the date the printer is ready for use.

AGENCY REQUISITION NUMBER: 1324000087

IN STATE (NON-SB) CONTRACT VALUE	DAS CERTIFIED SMALL BUSINESS CONTRACT VALUE	OUT OF STATE CONTRACT VALUE	TOTAL CONTRACT AWARD VALUE
\$ 225,216.00 approx.			\$ 225,216.00 approx.

NOTICE TO CONTRACTORS: This notice of award is not an order to ship. Purchase Orders against contracts will be furnished by the using agency or agencies on whose behalf the contract is made. INVOICE SHALL BE RENDERED DIRECT TO THE ORDERING AGENCY.

NOTE: Dollar amounts listed next to each contractor are possible award amounts, however, they do not reflect any expected purchase amounts (actual or implied). They are for CHRO use only.

NOTICE TO AGENCIES: A complete explanatory report shall be furnished promptly to the Director concerning items delivered and/or services rendered on orders placed against awards listed herein which are found not to comply with the specifications or which are otherwise unsatisfactory from the agency's viewpoint, as well as failure of the contractor to deliver within a reasonable period of time specified. Please issue orders and process invoices promptly.

CASH DISCOUNTS: Cash discounts, if any, shall be given SPECIAL ATTENTION, but such cash discount shall not be taken unless payment is made within the discount period.

PRICE BASIS: Unless otherwise noted, prices include delivery and transportation charges fully prepaid f.o.b. agency. No extra charge is to be made for packing or packages.

CONTRACTOR INFORMATION:

Company Name: **Xerox Corporation**

Address: **360 Bloomfield Ave., Windsor, CT 06095**

Tel. No.: **(860) 683-7340**

Fax No.: **(860) 683-7330**

Contract Value: **\$ 225,216.00 (approx.)**

Contact Person: **Carroll Skoglund (860) 683-7464**

SSN/FEIN No.: **160468020**

Delivery: **14 Days ARO**

Certification Type (SBE, MBE, WBE or None): **None**

Terms: **Net 45 Days**

Agrees to Supply Political SubDivisions: **Yes**

Company E-mail Address and/or Company Web Site: carroll.skoglund@usa.xerox.com www.xerox.com

AWARD SCHEDULE-

See Attached Specification , Master Agreement A-86-013 as Amended by A-95-010
and letter of Maintenance agreement with Performance Bond-

Two purchase orders will be issued

Maintenance/Click charges – DSS and to Lease Equipment – DOIT

Purchase order will not be issued until the State receive Performance Bond

APPROVED _____

Director, Donald Maloney

Date Issued: April 12, 2001

(Original Signature on Document in Procurement Files)

STATE OF CONNECTICUT
DOIT/CONTRACT & PURCHASING DIVISION

CONTRACT AWARD NO:
001-A-27-7030

Purchasing Contact:
Kris H. Wohlgemuth, PSO

Telephone Number:
(860)622-2542

E-Mail Address:
Kris.Wohlgemuth@po.state.ct.us

CONTRACT AWARD SCHEDULE

For Contract Award # **001-A-27-7030**

DELIVERY:
14-21 Days ARO

TERMS: **Net 45 Days**
CASH DISCOUNT:
%
Days

Payment terms are net **45** days. Any deviation may result in Contract Award rejection.
Contract Award prices shall include all transportation charges FOB state agency.

Page **1** OF **5**

BIDDER NAME:
Xerox Corporation

SSN OR FEIN #:
160468020

DESCRIPTION OF COMMODITY AND/OR SERVICES	QTY	UNIT OF MEAS- URE	UNIT PRICE	TOTAL PRICE
--	-----	----------------------------	------------	----------------

Department of Information Technology is soliciting bids to

Purchase or Lease

Xerox 4635 MX or equivalent Laser Printer W/Micr Capability
with 36 month Maintenance Contract

For the Department of Social Services

**Price to included equipment, installment of any and all equipment,
software/cards/memory needed, cables, delivery, and warrantee.**

Please list any deviations from specification along with a spec sheet of your Bid.

STATE OF CONNECTICUT

DOIT/CONTRACT & PURCHASING DIVISION

CONTRACT AWARD NO:
001-A-27-7030

Purchasing Contact:
Kris H. Wohlgemuth, PSO

Telephone Number:
(860)622-2542

E-Mail Address:
Kris.Wohlgemuth@po.state.ct.us

CONTRACT AWARD SCHEDULE

For Contract Award # **001-A-27-7030**

DELIVERY:
14-21 Days ARO

TERMS: **Net 45 Days**

CASH DISCOUNT:
%
Days

Payment terms are net **45** days. Any deviation may result in Contract Award rejection.
Contract Award prices shall include all transportation charges FOB state agency.

Page **2** OF **5**

BIDDER NAME:
Xerox Corporation

SSN OR FEIN #:
160468020

DESCRIPTION OF COMMODITY AND/OR SERVICES	QTY	UNIT OF MEAS- URE	UNIT PRICE	TOTAL PRICE
--	-----	----------------------	------------	-------------

Purchase Equipment:
(State prefers new)

New/ **Reconditioned**
(Circle one)

\$ 75,000.00

Xerox 4635 MX Laser Printer W/Micr Capability Or equivalent to, per Specification. Price to include inside Delivery to: DSS at 25 Signourney Street, 9th Floor – Computer Room Hartford, CT, (Training, Installation and all setup equipment/cables needed).

Length of Manufacture Warranty
(Minimum of 90 Days)

New _____ **Reconditioned** **90 Days**

COST PROPOSAL WORKSHEET

- **Cost for Maintenance and Services Charges**
- **Maintenance Mon-Fri 8:00A.M.-5:00 P.M.**
- **Maintenance Mon-Fri 24 Hours**
- **Maintenance Mon-Sat 8:00A.M.-5:00 P.M.**
- **Maintenance Mon-Sat 24 Hours**
- **Image charges Unit Price Only \$.0036**
(Estimate 500,000 per month)

1 Year
Per month

3 Years
Per Month

\$ **1,598.00**

\$ **1,598.00**

\$ **2,048.00**

\$ **2,048.00**

\$ **1,828.00**

\$ **1,828.00**

\$ **2,283.00**

\$ **2,283.00**

\$ **1,800.00 approx.**

- **Trade in value of existing Xerox 9790 MICR printer**
(prices should included all removal/cleanup charges)

(---) **\$ 0.00**

STATE OF CONNECTICUT

DOIT/CONTRACT & PURCHASING DIVISION

CONTRACT AWARD NO:
001-A-27-7030

Purchasing Contact:
Kris H. Wohlgemuth, PSO

Telephone Number:
(860)622-2542

E-Mail Address:
Kris.Wohlgemuth@po.state.ct.us

CONTRACT AWARD SCHEDULE

For Contract Award # **001-A-27-7030**

DELIVERY:
14-21 Days ARO

TERMS: CASH DISCOUNT:

**Net 45
Days**

%
Days

Payment terms are net **45** days. Any deviation may result in Contract Award rejection.
Contract Award prices shall include all transportation charges FOB state agency.

Page **3** OF **5**

BIDDER NAME:
Xerox Corporation

SSN OR FEIN #:
160468020

DESCRIPTION OF COMMODITY AND/OR SERVICES	QTY	UNIT OF MEAS- URE	UNIT PRICE	TOTAL PRICE
--	-----	----------------------------	------------	----------------

Option: 1 (Alternate pricing only, vendor must propose purchase cost – page 2)

36 Month FULL Lease Equipment: New/Reconditioned **\$ 2,408.00**
(Circle one)

Xerox 4635 MX Laser Printer W/Micr Capability Or equivalent to, per Specification. Price to include inside Delivery to: DSS at 25 Signourney Street, 9th Floor – Computer Room Hartford, CT,
(Training, Installation and all setup equipment/cables needed).

Length of Manufacture Warranty New _____ Reconditioned N/A
(Minimum of 90 Days)

COST PROPOSAL WORKSHEET

- Cost for 36 month Maintenance and Services Charges
- Maintenance Mon-Sat 8:00A.M. -5:00 P.M. \$ 1828.00
- Maintenance Mon-Sat 24 Hours \$ 2,283.00
- Maintenance Mon-Fri 8:00A.M. - 5:00 P.M. \$ 1,598.00
- Maintenance Mon-Fri 24 Hours \$ 2,048.00
- Image charges Unit Price Only \$.0036
- (Estimate 500,000 per month) \$ 1,800.00 approx.

STATE OF CONNECTICUT

DOIT/CONTRACT & PURCHASING DIVISION

CONTRACT AWARD NO:
001-A-27-7030

Purchasing Contact:
Kris H. Wohlgemuth, PSO

Telephone Number:
(860)622-2542

E-Mail Address:
Kris.Wohlgemuth@po.state.ct.us

CONTRACT AWARD SCHEDULE

For Contract Award # **001-A-27-7030**

DELIVERY:
14-21 Days ARO

TERMS: CASH DISCOUNT:

**Net 45
Days**

%
Days

Payment terms are net **45** days. Any deviation may result in Contract Award rejection.
Contract Award prices shall include all transportation charges FOB state agency.

Page **4** OF **5**

BIDDER NAME:
Xerox Corporation

SSN OR FEIN #:
160468020

DESCRIPTION OF COMMODITY AND/OR SERVICES	QTY	UNIT OF MEAS- URE	UNIT PRICE	TOTAL PRICE
--	-----	----------------------------	------------	----------------

Option: 2 (Alternate pricing only, vendor must propose purchase cost – page 2)

Capital Lease (36 Months) Lease Equipment: New/**Reconditioned** **\$ 2,785.00**
(The State will own equipment at the end of lease period with no buy out cost) (Circle one)

Xerox 4635 MX Laser Printer W/Micr Capability Or equivalent to, per Specification. Price to include inside Delivery to: DSS at 25 Signourney Street, 9th Floor – Computer Room Hartford, CT, (Training, Installation and all setup equipment/cables needed).

Length of Manufacture Warranty New _____ **Reconditioned** **N/A**
(Minimum of 90 Days)

COST PROPOSAL WORKSHEET

COST PROPOSAL WORKSHEET

- Cost for 36 month Maintenance and Services Charges
- Maintenance Mon-Sat 8:00A.M. -5:00 P.M. \$ **1828.00**
- Maintenance Mon-Sat 24 Hours \$ **2,283.00**
- Maintenance Mon-Fri 8:00A.M. - 5:00 P.M. \$ **1,598.00**
- Maintenance Mon-Fri 24 Hours \$ **2,048.00**
- Image charges Unit Price Only \$ **.0036**
- (Estimate 500,000 per month) \$ **1,800.00 approx.**

STATE OF CONNECTICUT
DOIT/CONTRACT & PURCHASING DIVISION

CONTRACT AWARD NO:
001-A-27-7030

Purchasing Contact:
Kris H. Wohlgemuth, PSO

Telephone Number:
(860)622-2542

E-Mail Address:
Kris.Wohlgemuth@po.state.ct.us

CONTRACT AWARD SCHEDULE

For Contract Award # **001-A-27-7030**

DELIVERY:
14-21 Days ARO

TERMS: **Net 45 Days**
CASH DISCOUNT: %
Days

Payment terms are net **45** days. Any deviation may result in Contract Award rejection.
Contract Award prices shall include all transportation charges FOB state agency.

Page **5** OF **5**

BIDDER NAME:
Xerox Corporation

SSN OR FEIN #:
160468020

DESCRIPTION OF COMMODITY AND/OR SERVICES	QTY	UNIT OF MEAS- URE	UNIT PRICE	TOTAL PRICE
--	-----	----------------------------	------------	----------------

Representative(s) who will service DOIT/DSS in the event your firm is the successful bidder.

Name: Carroll Skoglund / Joe Beckerman Address: 360 Bloomfield Ave. Windsor, CT 06095

Phone: (860) 683-7491 Fax: (860) 683-7330 e-mail joe.beckerman@ uas.xerox.com.

All correspondence regarding this invitation to CA must be in writing and submitted to DOIT

Attn.: Kris H. Wohlgemuth RE: CA# 001-A-27-7030

IT Contract & Purchasing Division, 101 East River Drive. East Hartford, CT 06108 or Fax to (860) 610-0857

Note:

1. Please make sure you have read and understand the terms and conditions of this contract. That you have attached a specification sheet that includes **everything** you are including in your bid. That you have listed any deviations of our specs and you have attached a copy of your bid. **(Total of two sets.)**
2. Reserve right to cancel maintenance contract with 30 day written notice if service is dissatisfied.

Please list any deviation from specifications:

NOTES: (1) Vendors must comply with the attached Special Bid and Contract Terms and Conditions, (2) Energy Star Requirements, (3) Standard Bid & Contract Terms & Conditions.
*** NOTE: All Hardware and Software must be Year 2000 Compliant**

Contact Person: Joe Beckerman

Bidder's Tel.: (860) 683-7491

Fax No. (if any) (860) 683-7330

E-mail: joe.beckerman@ uas.xerox.com

XEROX 4635MX
Or EQUIVALENT to MICR LASER PRINTER
Requirements and Specifications

MANDATORY REQUIREMENTS & DELIVERABLES

1. Proposed equipment must be 100% compatible with current DSS I/T infrastructure and environment (hardware & software). All current or new applications must fit into proposed architecture and be able to print without any changes/modifications or additions to existing DSS/DOIT mainframe system software (including SPIN-X), application software, forms development software (Elixirform/Elixisys), or hardware configurations.
(Any other additional information needed may be obtained at the bidder conference.)
2. Vendor must provide detailed technical specifications with printer, including equipment dimensions, power requirements, optional equipment and/or software, floor space requirements, performance specification (lines/speed) and all other optional features.
3. Vendor is responsible for the coordination, shipping, delivery, and installation of proposed equipment, including all associated costs, onsite configuration and host connectivity.
4. Vendor is responsible for the coordination, migration and support of DSS's existing forms, fonts, logos and signatures from 9790 platform to the proposed equipment (DSS currently has two (2) 9790 and one 4635MX Xerox MICR machines). *(Any other additional information needed may be obtained at the bidder conference.)*
5. Vendor to test and ensure that all installed interfaces, functions, and software operations of proposed equipment are operating properly prior to production acceptance by DSS.
6. Proposal to include all vendor and DSS obligations and responsibilities associated with DSS's ability to connect, utilize, and support the proposed equipment with the IBM mainframe system (O/S390) located at 340 Capital Avenue, Hartford, CT. Connectivity to the IBM mainframe will be the same as the existing two (2) 9790 Xerox machines and Xerox 4635MX printer. This is accomplished through a Network Systems communication controller (DXE40) connected by bus and tag cables to the printer and communicating via T-1 leased line to the IBM mainframe.
7. Proposal to include a breakdown of all hardware, software, optional components, cables, documentation, support and training that will be delivered to DSS.
8. Any unidentified hardware or software that was not identified up-front, yet is required for the successful operation of the proposed equipment in DSS's architecture, will be supplied by the vendor at no cost to DSS.

9. Vendor should indicate the anticipated shelf life of required supplies.
10. Proposed maintenance plan must have an on-site response time within two (2) hours of a service call.
11. System technical support must be available both locally and through a telephone support hotline.
12. Proposal to include Operator training for eight (8) DSS employees, on three (3) shifts (1st, 2nd, & 3rd).
13. The proposal must encompass a complete Turn-Key MICR Printing Solution for DSS.
14. The vendor must have trained and experienced maintenance staff based in or around the Hartford area. (proof will be required)
15. The vendor must have a current customer base in Connecticut. A list of references and phone numbers of customers, which have been provided service for at least one (1) year, must be provided with proposal.

16. OTHER OFFERS

Any introductory offers such as the waiving of maintenance and/or click charges for a specified term must be noted in the proposal, on a separate cost sheet.

17. SOFTWARE

Describe all necessary software requirements.

18. The agency requests vendors to state, as a separate document a bid for one of the existing Xerox 9790 MICR printers. This bid may be used to reduce the cost of the Xerox 4635MX printer OR maybe awarded separate as a sale to the highest bidder. Should a bid be accepted to sell or trade the Xerox 9790 printer the vendor will be responsible for all aspects (but not limited to) of the removal, packaging, freight and site cleanup. Once awarded the vendor must present a check for the BID AMOUNT WITHIN SEVEN (7) DAYS of the award and be ready to remove the printer within fourteen (14) days of the award.

The actual date of the removal must be coordinated with the agency to occur a maximum of two (2) days of installation of the 4635MX printer.

19. Proposal must include a breakdown of all costs (initial, ongoing, and ancillary) that are necessary for the operation and support of the proposed equipment and software.